



TEMPORARY STRUCTURE PERMIT APPLICATION

Application must be submitted, at a minimum, 14 days in advance of event

COMPLETE AND RETURN TO: St Pete Beach Recreation Department
7701 Boca Ciega Dr.
St Pete Beach, FL 33706
(727) 363 - 9245

Name of Event: _____

Date of Event: _____ Hours: _____ (AM/PM) to _____ (AM/PM)

Event Location: _____ (Authorization is required from the property owner)

Event Coordinator: _____

Phone: _____

Organization: _____

Summary of Event Activities: _____

Estimated Attendance: _____

Type of Temporary Structure to be used (Check all that apply) Tent _____ Size of Tent _____ Stage _____ Bleachers _____
Other _____ (description)

What will the structure be used for? _____

Will cooking be conducted in the structure? Yes No (If yes, a separate outdoor cooking permit is required)

Who is supplying the structure? _____

What is the structure constructed of? _____ (If the structure is a tent, attach current Flame Spread Certification)

Does the tent have open sides? Yes No

GUIDELINES FOR TEMPORARY STRUCTURES

- Tents and air supported structures shall comply with the requirements of NFPA 1 2018ed Chapter 25
- All structures must be accessible by fire equipment. Must be structurally stable and flame resistant.
- All temporary structures **MUST** be removed when in the 5 day cone of an approaching hurricane.
- There must be separate tents for cooking and dining.
- Over 100 people-Emergency lighting must be provided.
- Fire extinguishers (minimum size 2A10BC) must be provided for each tent, every 75ft of travel. Each fire extinguisher shall have a current inspection and certification tag by a fire extinguisher company.
- If deep frying-A Class K fire extinguisher meeting the above requirements must be provided.
- Heat producing appliances shall not sit on combustible surfaces (tables, saw horses, etc.)
- Electrical connections shall be only approved main disconnect panels complete with circuit breakers and a limited number of receptacles (both 220 and 120 volts) available from the City Public Works Dept.
- Extension cords (temporary wiring) shall comply with National Electrical Code 2017ed.
- Each extension cord shall be plugged directly into an approved receptacle and shall, except for approved multiplying extension cords, serve only one appliance or fixture.
- Extension cords shall be in good condition without splices, deterioration, or damage.
- Extension cords shall be of grounded type when servicing grounded appliances or fixtures.
- Ground fault protection shall be provided to supply temporary power to equipment being used by personnel.
- Plans and necessary applications shall be submitted to the building department for electrical or gas installation. Permits shall be issued only to licensed contractors and limited to one of each per event.
- One EMS unit and one Fire Inspector may be required on site when 1,000 or more people are expected to attend. Costs for these services will be billed to the sponsoring organization or promoter.

A map must be provided denoting all of the above referenced areas of activity. All temporary structures and electrical supplies must be in accordance with the City of St. Pete Beach guidelines accompanying this application.

DO YOU HAVE PROOF OF LIABILITY INSURANCE FOR THIS EVENT? Yes No

If this event is to be held on Public property, the City may require that a liability bond be posted to insure that no damage is done; the amount of which is to be determined by the City's Risk Management Officer according to the intensity of the event.

I HEREBY CERTIFY THAT I/WE WILL BE RESPONSIBLE FOR THE PRESERVATION, SANITATION, AND CLEANUP OF THE AREAS USED FOR THE EVENT. ADDITIONALLY, I/WE CERTIFY THAT THERE ARE NO MISREPRESENTATION IN THE FOREGOING STATEMENTS AND ANSWERS.

(Signature of Applicant) (Address) (Phone)

(Signature of Fire Marshal, Fire Chief or his/her designee) (Date)

St. Pete Beach Fire Department 9/15/2021